

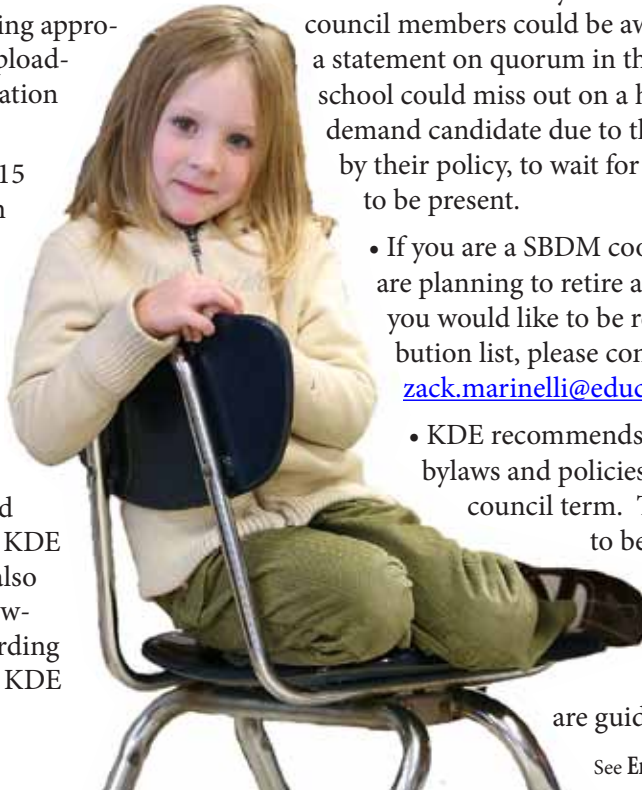
SBDM ELECTIONS

School Based Decision Making (SBDM) election season has started for most schools. The Kentucky Department of Education's new SBDM Election Handbook is available on the KDE [website](#), as well as on the thumb-drives that were distributed at the 2014 SBDM coordinator trainings. This handbook has been developed to provide schools, principals, teachers, and parents with a quick and easy guide to SBDM elections. KDE encourages you to review the handbook in preparation for your school's elections;

Trainers/Coordinators:

Keep these items in mind as your school's training season begins.

- New council members need six (6) hours of SBDM training and experienced members, those having served on an SBDM council for at least one year, will need three (3) hours of training.
- Remember to retain all training documents for at least one (1) year.
- Your training EILA numbers were included in the thumb drives distributed at the KDE SBDM coordinator training. These are the numbers you need to use through June of this year. At that time, KDE will provide coordinators and trainers with new EILA numbers for the 2015 year. If council members are using an alternative training resource, the district SBDM coordinator is still responsible for ensuring appropriate training has occurred as well as uploading accurate information into the verification database.
- All training verifications for the 2014-2015 school year are due to KDE no later than Nov. 1.
- Trainers and coordinators looking for access to the KDE 2014 New Coordinator Training PowerPoint or the 2014 Experienced Coordinator Training PowerPoint can visit the KDE website or view the PowerPoints [here](#).
- The 2014 training modules were provided with the thumb drives distributed at the KDE SBDM coordinator trainings. They can also be found on the KDE website or by following this [link](#). If you have a question regarding the training modules, please contact the KDE SBDM office.



SBDM Trainer Endorsement Webinar

KDE will be hosting a recorded webinar for those trainers and coordinators that were unable to attend one of our SBDM trainings required for endorsement. A link will be sent out this month with directions for the training. Once the training webinar is complete, trainers and coordinators will receive their EILA numbers and be added to our [2014 SBDM trainer list](#).

End-of-Year Reminders

- KDE recommends having something written in a school's policies regarding consultation and quorum. This is important for vacancies that may arise over the summer while council members could be away on vacation. Without a statement on quorum in the consultation policy, a school could miss out on a highly qualified and in-demand candidate due to the council being required, by their policy, to wait for the majority of members to be present.
- If you are a SBDM coordinator or trainer and are planning to retire at the end of the year, or if you would like to be removed from our distribution list, please contact Zack Marinelli at zack.marinelli@education.ky.gov.
- KDE recommends each council review their bylaws and policies at the beginning of the council term. This will allow for changes to be made before school starts and for all council members to know what bylaws are guiding their work and what policies are guiding their school.

See End-of-Year Reminders on next page

End-of-Year Reminders

- It would be beneficial to councils if coordinators were to develop a folder or a binder for their members for when they either return from summer break or before they leave for the summer. This folder could contain school policies, council bylaws, important school dates and deadlines, and information to allow councils to begin working as soon as school begins.
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Legislative Update

The 2014 General Assembly has come to an end. Several bills directly (or indirectly) affecting SBDM were proposed. However, none of the bills passed both the Senate and the House of Representatives. So, at present, there are no changes to the SBDM statute.

As for the state budget, the budget bill (HB 235) does include the provision for a school district to allocate Section 6 funds at no less than \$100 per pupil average daily attendance (ADA): *(13) Allocations to School-Based Decision Making Councils: Notwithstanding KRS 160.345(6), for fiscal years 2014-2015 and 2015-2016, a local board of education may reduce the allocations to individual schools within the district as outlined in 702 KAR 3:246, secs. 6, 7, and 8. The allocation under 702 KAR 3:246, sec. 6, shall not be less than \$100 per pupil in average daily attendance. (page 45 of HB235)*

If you have questions concerning the Section 6 allocation, please contact the KDE SBDM staff.

KDE Revised Consolidated Compliance Plan for Non-Discrimination Available

Please be advised that the Kentucky Department of Education has revised its Consolidated Compliance Plan for Non-Discrimination. The revised plan has been posted on the Legal and Legislative Services [page](#) on KDE's website and includes a Discrimination Complaint Form that can be filled out by anyone alleging discrimination against KDE staff and/or KDE program areas.
